

	<i>Responsible Office or Department:</i>	Academic Affairs
	<i>Effective Date:</i>	7/12/2012
<b><i>Accessibility Services: Accommodations for Weather Emergencies</i></b>		

### **PURPOSE:**

Procedures and guidelines for assisting Students with disabilities during inclement weather.

### **SCOPE:**

Students with documented disabilities.

### **MAIN PROVISIONS:**

Students with disabilities should contact the Office of Accessibility Services each year to discuss potential needs during the winter months. Resident students should also notify their community assistants of their needs. With the student's permission the Office of Accessibility Services will notify Facility Services to aid in prioritizing the clearing of sidewalks and roads as needed.

### **PROCEDURES:**

During a storm, individuals with permanent or temporary disabilities can request assistance if conditions of sidewalks and roads become an impediment to accessing essential services and classes on campus such as:

1. Food Service: Students should contact their Community Assistants (CAs) to arrange for someone to get a take-out meal for them from the cafeteria. The CA will need a note from the student explaining why a take-out meal is needed by the student and the student's ID to present to the cafeteria staff to charge their meal plan.
2. Missing Classes / Class Notes: Students should contact their professors to explain why they are missing class. Students should ask their professors how to turn in assignments that are due, how to make up scheduled exams, what material will be covered or what additional assignments will be given out. Contact Accessibility Services for assistance in obtaining copies of class notes if needed.
3. Snow Removal Requests: During a storm, both Facility Services and Campus Safety receive numerous requests for snow removal. In order to prioritize all requests and address them in a timely manner, students with permanent or temporary disabilities should use the following procedure to make snow removal requests for routes they need to use to access essential services and get to class:

- Contact either Facility Services or Campus Safety as follows: Weekdays: Facility Services at 716-286-8430 Evenings/Weekends: Campus Safety at 716-286-8111
- Identify yourself as a student with a permanent or temporary disability.
- Describe the route(s) that need(s) to be cleared and when you need to use them (please be as specific as possible).
- Current weather conditions may warrant exploring other alternatives in an effort to assist you in a timely manner.

**ADDITIONAL INFORMATION:**

None

**POLICY HISTORY:**

- Originated: 2012
- Current Effective Date: 7/12/2012
- Next Review Date: **1/11/2027**
- Revision/Renewal Log:
  - Reviewed 01/11/2024, no revisions necessary
  - Replaces “Snowstorms and Significant Weather Events, Assistance for Students with Permanent or Temporary Disab”, effective 12-07-2012